



**Wisconsin Radiological Society (WRS)
Board of Directors – Officer Description**

PRESIDENT

The President shall:

- Be a member of the American College of Radiology.
- Serve a term of one year.
- Preside at all meetings of the Society.
- Be Chair of the Board of Directors.
- Appoint all committees, including those not provided for in the Bylaws but as necessary for the proper functioning of the chapter.
- Be an ex-officio member of all committees and act as the chair of the Executive Committee.
- Select and set the date and time for the Board of Directors meetings.
- Lead productive and timely Board of Directors meetings following the agenda.
- Review monthly financial report provided by the WRS office.
- Approve requests for unbudgeted expenses.
- Make sure the WRS office and the Board work and communicate together.
- Deliver to President-Elect all materials, and other property of the Society at the close of her/his term.
- Be prepared to serve a three-year term as Past President and as a member of the Board of Censors.

Annual Meeting and Annual Business Meeting Duties:

- Prepare, with the Program Committee, an annual meeting which will promote the goals of the Society and provide efforts to continuing education.
- Preside over all sessions of the Society during the Annual Meeting.
- Meet and greet all attendees whenever possible.

- Provide necessary awards/presentations.
- Lead the Annual Business Meeting.